

RM of Oakview

Rural Municipality of Oakview POLICY AND PROCEDURE MANUAL		POLICY NO: 2024-5 2021-10
REFERENCE Roads	ADOPTED BY: Resolution # 245/24 Resolution # 214 – 21	
	Adopted Date: July 7 th , 2021 Amended Date: July 9, 2024	
TITLE: Tile Drainage Policy		Head of Council: B. Christie CAO: Mark Humphries

POLICY STATEMENT

The Rural Municipality of Oakview is the drainage authority for all lands in its jurisdiction with the exception of natural waterways and Province of Manitoba designated drains.

PURPOSE

The Rural Municipality of Oakview has adopted this policy to outline the guidelines and conditions for the installation of tile drainage on land within the R.M. of Oakview.

DEFINITIONS:

Drainage means a natural or artificial channel or subsurface tile which provides a course for water flowing continuously or intermittently.

Municipality means the R. M. of Oakview

Proponent means the property owner of the land where the tile drainage project is to be installed

Application means the form prescribed in this policy as Schedule "A"

Certified Installer means a person or firm who has successfully completed the Tile Drainage Designers Certificate and have completed the Manitoba Tile Installers Course.

PROCEDURE

1. All proponents of a tile drainage project must submit an application to the Municipality prior to April 15th for council to review for fall construction in the same calendar year. The Public Works Manager will attend the site for review of the

project prior to approval. The application will include start and end dates of the project;

2. Application must be received by the Municipality prior to submitting an application for license to construct water control works to Manitoba Sustainable Development Water Stewardship;
3. Tile drainage must comply with all rules and regulations of the Province of Manitoba and any other regulatory body having jurisdiction;
4. The Municipality shall require receipt of copies of all licenses from other regulatory bodies prior to commencement of installation of tile drainage;
5. All tile drainage projects may be required to include the installation of an approved control device to restrict or shut off the discharge of water into a municipal or natural drain. It is council's discretion to exempt a tile drainage project from the requirement of an approved control device;
6. Tile drainage water shall only be discharged into a natural grassed waterway, municipal or provincial drain and shall not cross private lands without prior licensed approval. Tile drain outlets should discharge into natural or provincial waterways as directly as possible to minimize impact on downstream municipal drains;
7. No discharge of water from tile drainage will be permitted into municipal drains after October 1st unless written authorization from the Municipality is obtained to extend this date;
8. The Municipality may at any time instruct the proponent to discontinue discharge of water from tile drainage due to overloading of Municipal ditches as per the Public Works Manager direction. If turn off instructions are not followed the proponent will be liable to fines as per the Municipal Act;
9. The Municipality will require proponents to obtain written consent from adjacent property owners that may be affected by the water run-off;
10. Any drainage tile being installed in the Municipality must be installed by a certified installer; a copy of certifications will be required to be submitted with application.
11. There is no obligation on the Municipality to improve the existing municipal drainage system to accommodate a tile drainage project;
12. The Municipality may authorize the proponent to perform private works in a municipal drain to accommodate a tile drainage project, however the Municipality would establish the elevation level and hiring of a contractor to perform work and the proponent would be responsible of all costs associated with the work. This may require the proponent to address steep slope or loose soil conditions;
13. The proponent may be responsible for any future drain maintenance costs such as mowing, the removal of siltation and/or blocks in the drain;
14. If the proponent proposes to install any infrastructure under or through a municipal right-of-way the proponent must receive approval from the Municipality prior to the installation of the pipe and the method of installation must be by directional boring.
15. Any modification to an existing tile drainage system will require an application approval from the Municipality.

REVISIONS

Council may, at its discretion and by resolution, amend this policy.



APPLICATION FOR TILE DRAINAGE SCHEDULE "A"

All Applicants for tile drainage must complete this Application **prior** to obtaining a license to construct water control works from Manitoba Sustainable Development Water Stewardship.

Applicant Name: _____
Email: _____
Phone: _____

Landowner Name: _____
Email: _____
Phone: _____

Land Renter Name: _____
Email: _____
Phone: _____

Designer Name: _____
Email: _____
Phone: _____

Installer Name: _____
Email: _____
Phone: _____

Date of Application: _____

Legal Description of Proposed Project: _____

By completing and signing this Application the Applicant agrees to the terms of the Tile Drainage Policy 2021-10 and amendments. Design, installation and operation of the tile drainage system must always follow the terms of the present and future Tile Drainage Policy 2021-10 and amendments.

For Office Use Only:

Date Approved: _____ Approving Resolution No.: _____ Permit No.: _____



APPLICATION FOR TILE DRAINAGE SCHEDULE "A" CONTINUING

1. Proposed Start Date of Project: _____
2. Proposed Completion Date: _____
3. Describe the proposed control device to restrict or shut off the discharge water into municipal or natural drain:

4. Will discharge of water from tile drainage be expected after October 1st? Yes or No
(If Yes, written authorization from the Municipality is required to extend this date)
5. Names of adjacent property owners that may be affected by the water run-off:

Terms of Compliance

6. There is no obligation on the Municipality to improve the existing municipal drainage system to accommodate a tile drainage project.
7. The Municipality may authorize the applicant to perform private works in a municipal drain to accommodate a tile drainage project, however the Municipality would establish the elevation levels and the hiring of a contractor to perform the work and the applicant would be responsible for all costs associated with the work. This may require the applicant to address a steep slope or loose soil conditions.
8. The applicant may be responsible for any future drain maintenance costs such as mowing, the removal of siltation and/or blocks in the drain.
9. If the applicant proposes to install any infrastructure under or through a municipal right-of-way the applicant must receive approval from the Municipality prior to the installation of the pipe and the method of installation must be by directional boring.
10. Any modifications to an existing tile drainage system will require an application approval from the Municipality.

Date this _____ day of _____, 202__

Landowner's Signature

Applicants Signature
(only if different than landowner)

Submit this application with a copy of your Tile Drainage Plan and copy of Manitoba sustainable Development Water Stewardship Application for License to Construct Water Control Works.

Application Fee: \$100.00